
LAKE WINDERMERE MANAGEMENT COMMITTEE

TERMS OF REFERENCE

July 1, 2016

1.0 Background

The Lake Windermere Management Plan (LWMP) was adopted by the Regional District of East Kootenay (RDEK) Board and District of Invermere (DOI) Council in February 2011. The LWMP was prepared in recognition of the need for a common strategy for the two local governments with jurisdiction on Lake Windermere to guide regulatory and management decisions under their direct authority or influence. The LWMP contains information on the biophysical and social characteristics of Lake Windermere and makes recommendations on the future use and management of the lake. A key recommendation of the LWMP is the creation of a Lake Management Committee to assist in implementing the non-regulatory lake management measures identified within the plan.

2.0 Mandate

The primary role of the Lake Management Committee is to assist the RDEK and DOI in implementing the recommendations of the Lake Windermere Management Plan. The focus of the Committee shall be the engagement and education of the residents and visitors of the Invermere and Lake Windermere area.

3.0 Composition

The Lake Management Committee shall be appointed by the RDEK Board and DOI Council. The Lake Windermere Ambassadors Board is designated as the Lake Management Committee. Membership on the Lake Windermere Ambassadors Board should strive to achieve diversity in representing interests from:

- Local business community
- Water stewardship
- Ecological conservation and restoration
- Water based recreational activities
- Upland and foreshore based recreational activities
- Fulltime and seasonal residents
- Tourism
- Commercial and marina boating operations

- Akisqnuq First Nation
- Shuswap Indian Band
- Youth

In addition, the RDEK Electoral Area F Director, a representative of District of Invermere Council, a representative of Shuswap Indian Band Council, and a representative of Akisqnuq Council representing the interests of local government and First Nations, may sit on the committee as ex-officio members in an advisory capacity.

4.0 Term

The Lake Windermere Ambassadors Board shall be appointed to the Lake Management Committee for a term of five years commencing July 1, 2016.

The RDEK Board or DOI Council may at their discretion repeal the appointment of the Lake Windermere Ambassadors Board at any time during the five year period. Written notice of the intention to do so shall be provided to the Lake Management Committee Chair. The Lake Windermere Ambassadors Board may resign from the Committee upon written notice being provided to the RDEK and DOI.

5.0 Structure

The Lake Windermere Ambassadors Chair shall be appointed as the Committee chair. The Chair will be responsible for calling and chairing meetings, ensuring the active participation of members and that decisions are made on the basis of consensus. The Chair will serve as the spokesperson of the Lake Management Committee.

Subcommittees or working groups to address specific responsibilities outlined within the terms of reference may be established by the Chair. Membership on the subcommittees should ensure that the diversity of representation is maintained. The subcommittees shall make recommendations for decision by the Lake Management Committee.

All members of the Committee shall serve in a volunteer capacity without remuneration from the RDEK or DOI.

6.0 Responsibilities

Lake Windermere Management Committee

- Engage in public education activities as identified within the LWMP to educate residents and visitors about water stewardship and conservation, water quality, responsible boating, boating safety, healthy shoreline practices, and habitat restoration.
- Implement a water quality monitoring program.
- Coordinate with various levels of government in outreach activities and sharing of information.

- Work with the RDEK and DOI to educate the public and implement the recommendations identified within the LWMP.
- Assist with the distribution of information about the application requirements for undertaking foreshore works.
- Assist the RDEK and DOI with the dissemination of information and public consultation when introducing new regulatory measures.
- Review referrals from the RDEK and DOI for development and Crown land tenure applications on the foreshore in an advisory capacity, when applicable.

RDEK & DOI

- Preparation, consultation and consideration of new regulatory measures as identified in the LWMP, including a Foreshore and Aquatic Development Permit Area and zoning for the surface of Lake Windermere.
- Consultation with the Lake Management Committee when considering the implementation of new regulatory measures as identified in the LWMP.
- Bylaw enforcement of applicable zoning bylaws and Official Community Plans.
- Coordination with provincial and federal government agencies responsible for lake and foreshore management regulatory approvals.
- Liaison with Akisqnuk First Nation and Shuswap Indian Band on land use and foreshore planning and development.
- The referral of development and Crown land tenure applications on the foreshore to the Lake Management Committee for comment when requested by the RDEK Board or DOI Council.

7.0 Implementation

The Lake Management Committee will provide an annual report to the RDEK Board and DOI Council. The annual report shall include an overview of the activities undertaken during the previous year, the projected work plan for the upcoming year and the identified priorities for public education activities. The RDEK and DOI will consider funding of the Lake Management Committee's activities on an annual basis in consideration of the work plan approved and agreed upon by all parties for the implementation of the Lake Windermere Plan.

The RDEK, District of Invermere and Lake Windermere Ambassadors Society confirm their agreement to the Terms of Reference by having their authorized persons sign below.

REGIONAL DISTRICT OF EAST KOOTENAY



Rob Gay, Chair



Andrew McLeod, Acting CAO

DISTRICT OF INVERMERE



Gerry Taft, Mayor



Christopher Prosser, CAO

LAKE WINDERMERE AMBASSADORS SOCIETY



Paul Christy, Chair



Denise Lemaster, Vice-Chair